

No.EDP/PHW/02/2007

Date: 16<sup>th</sup> April 2007

Sir,

Sub: Purchase of Interactive Electronic White Board -reg.

Sealed quotations are invited for the supply of an Interactive Electronic White Board for Indian Cardamom Research Institute, Myladumpara, Idukki as per the following requirements subject to the terms and conditions given in Annexure I.

### REQUIREMENTS

- ?? Ideal for meeting, training and presentation
- ?? Draw and annotate freehand over any application
- ?? Capture notes, revisions and drawings, save and print
- ?? Interface with PC and data projector
- ?? Memory Card/USB Flash Memory Storage
- ?? Direct printer output using plain paper
- ?? Wall mounted or used with a stand
- ?? Screen display for crisp data and video images without light reflections and shadows

Your offer in sealed cover superscribed with "Quotation for Interactive White Board (EDP Dept) " addressed to the Secretary, Spices Board, Cochin-25 should reach EDP Dept latest by 5.00 p.m. on 27<sup>th</sup> April 2007 and quotations will be opened at 11.00am on 30<sup>th</sup> April 2007.

Spices Board has no 'C/D' forms. As per the normal payment terms of the Board, 90% of the payment will be released on delivery of items subject to inspection and, balance, on successful installation of Interactive White Board. The Board reserves the right to reject any or all quotations without assigning any reasons.

Sd/-  
Deputy Director(EDP)

Terms & Conditions

Cost shall include all taxes, duties, packing, insurance, forwarding and installation charges.

Quotation shall contain

1. Technical specifications
2. Details of electronic pen and eraser, type of batteries, life etc
3. Delivery time, validity of quotation and warranty period.
4. Annual Maintenance Contract (AMC) Rate for post warranty period.
5. Number of years for which service support can be provided.
6. List of accessories/consumables supplied along with the Board
7. List of Consumables and its present cost
8. Items or components not covered under warranty and AMC.
9. Complete addresses with tele/fax/e-mail of nearest support centers
10. Documents to prove quality of product, service support, software and hardware compatibility and technical competence.
11. Name and contact details of clients having the proposed Interactive White Board in and around Cochin
12. Whether a demo of the proposed Interactive White Board can be arranged in Board's Office or not?
13. Arrangements for backup, if any, in case of breakdown during warranty and AMC.

The Tenderer shall submit along with the tender an EMD for 2% of the quoted value in the form of a Demand Draft in favour of Secretary, Spices Board. The EMD should be submitted in a sealed cover marked on the outside with the word 'EMD'. The EMD of unsuccessful Tenderer(s) will be refunded, after short listing of proposals, without any interest. In case the tenderer withdraws from the process, the EMD deposited by him will be forfeited. EMD of the successful tenderer will be retained by the Board as security deposit till the successful completion of System installation. No interest shall be payable on this.