

NO.MD/AWD/01/2008
19 NOV 2008

The Manufacturers.

Sub:- Inviting quotations for making and supply of Trophies & awards to
Spices Board – reg

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The Spices Board gives away Trophies & Awards to the exporters for the excellence in the export of spices on yearly basis. The distribution of awards for 2007-08 is proposed in Dec, 2008.

We are looking for suppliers for awards/trophies for about 19 nos.for the year 2007-08. Please arrange to send your cost estimates for making and supply of the following Trophies and Awards as per the specifications.

		Total Height	width of the base	Dia-meter of the circle of the Board's logo	Wgt of(appoxi) silver
Awards	15 Nos	33 cm	38 cm	15 cm	225 gm
Trophy	3	38 cm	42 cm	16 cm	350 gm
Rolling Trophy	1	41 cm	46 cm	18 cm	400 gm

Board's emblem should be made in gold plated silver as per the above specifications for each with wooden base carrying name of awardee engraved on gold plated silver plate. The name of Spices Board should be in English and Hindi.

You may please arrange to quote your rates separately for 4 Trophies and 15 Awards showing the charges separately for Emblem engraving, making charges, gold plating Base + Doom etc. The cost of silver will be at the rate prevailing as on the date of order.

The trophies and Awards should be in excellent condition and strictly as per the specifications with perfect craftsmanship and elegance and specimen that can be seen from Spices Board, Cochin and our Regional Office, Chennai during office hours.

The Trophies and Awards should be delivered before 15th Dec 2008 from the date of placing firm order. The name of the exporters to be inscribed on the Trophies/Awards will be furnished at the time of placing the confirmed order. However a specimen is attached herewith.

Your quotations with drawings etc may be sent in a sealed cover, superscribed as “Estimates for Trophies & Awards” to be received by the undersigned on or before 24/11/2008. The Board reserves the right to accept/reject any quotation without assigning any reason.

Yours faithfully,

(S. Kannan)
DIRECTOR(Mktg)

TOP MOST EXPORTER OF..... (name of the item) (FROM INDIA)
FOR THE YEAR 2007-08

Emblem

Awarded to M/s.....
.....(name and place of exporter)

