



स्पाइसेस बोर्ड भारत
वाणिज्य एवं उद्योग मंत्रालय, भारत सरकार
SPICES BOARD INDIA
Ministry of Commerce & Industry, Govt. of India

No. MKT-REGN/CDL/01/2021

Date: 02.02.2021

Notice Inviting Application for issue of License for Dealer of Cardamom as per the Cardamom (Licensing & Marketing) Rules,1987.

The Board would like to commence the process of issuing the License to the Dealers for participation in the Auction for Indian Cardamom for the period from April 2021. Applications are invited from Cardamom Dealers for considering the issuance of the license for the said period. The details, guidelines applicable, prescribed application forms and Check list are given below. The applicants are advised to go through the same before submitting the application. Any Corrigenda, addenda, amendments, time extension, clarification etc will be uploaded in the website of the Board. Prospective applicants should visit the Board's website from time to time to take note of corrigenda if any.

The decision of the Spices Board regarding the issue of the license shall be final and binding. The Board reserves the right to amend or modify any of the eligibility conditions or cancel the application without assigning any reasons or may call fresh application without assigning any reason whatsoever, if it appears appropriate in the public interest. The selection of the applicants will be in accordance with the norms set out in the Guidelines. Failure to furnish complete details and documents as mentioned in the guidelines may result in rejection of the application. By submitting an application each applicant shall be deemed to acknowledge that it has been carefully read the guidelines and annexure.

Applications submitted through intermediaries will not be considered and will be rejected outrightly. The objective of the notice is to solicit applications from the interested Dealers including the present Dealers for participation in the auction process for small and large cardamom. Applications found incomplete are liable to be rejected and no correspondence will be entertained in this regard.

GUIDELINES FOR ISSUE OF CARDAMOM DEALERS LICENCE

1.The Dealer License for cardamom small and large is issued by the Spices Board in accordance with the provision contained in the Cardamom (Licensing & Marketing) rule 1987 as amended in 2018.

2.The Applications shall be submitted in the prescribed form along with the required documents to the following address:

Director (Marketing),
Spices Board, N H Bye Pass
Palarivattom P O
Kochi – 682 025,
Kerala,India.

3.The last date fixed for submitting the Application is **19th February 2021.**

4.The submission of application is not a guarantee for issuance of the License. The License will be awarded subject to the verification of the applications and documents and fulfillment of the criteria fixed for issuance of the license.

5.The Board reserves the right to incorporate additional criteria for awarding the license whichever is found necessary for the benefit of the industry.

6.The Application fee for issue of Dealer License **Rs.10,000/- plus GST@ 18%.**

7.The Applications Fee shall be payable in the form of Bank Transfer or Crossed Demand Draft drawn in favour of Spices Board payable at Kochi. The details of Bank Account of the Board for the remittance of the application fee is given below. Those who are making the payment through Bank Transfer may specify the UTR No. in the application.

Bank Name : Bank of Baroda
 Branch : Palarivattom Branch
 Acct No : 37450200000222
 IFSC Code : BARBOPALARI (BARB (Zero) PALARI)

SELF ATTESTED COPIES OF SUPPORTING DOCUMENTS TO BE ATTACHED WITH THE APPLICATION FOR DEALER LICENCE OF CARDAMOM.

All Applicants

- a) Copy of PAN card.
- b) Copy of GST Certificate Registration.
- c) Copy of the Audited Balance sheet for 3 years up to 31.03.2020.
- d) Copy of acknowledgement of IT Return for 3 years up to 31.03.2020.
- e) Copy of latest GST Return Acknowledgement.

254208/2021/MARKETING

- f) Copy of ESI Registration (if applicable).
- g) Copy of PF Registration, (if applicable).
- h) Copy of the License issued by the Local Administration for conducting the Cardamom Trade.
- i) Passport size photo preferably with white background of the CEO or the designated officer of the firm duly mentioning the name of the person and the company represented for issue of ID card.
- j) Confidential Bank certificate in prescribed format in sealed cover in support of the financial status of the applicant.

Additional documents to be submitted by applicants belonging to the category of Companies:

- a) Copy Memorandum of Articles / Articles of Association.
- b) Copy of Certificate of Incorporation.
- c) Copy of Latest Annual Return (form MGT-7).
- d) Copy of Self declaration that none of the directors of the Company are disqualified to act as Director as on date of application.
- e) Name, Residential address of Directors with profile.
- f) Copies of Aadhar of Directors.
- g) Copies of PAN card of Directors.
- h) Copy of DIN Number of Directors.

Additional documents to be submitted by applicants belonging to Firm.

- a) Copy of Partnership firm Registration Certificate (if applicable).
- b) Copy Partnership deed (if applicable).
- c) Name, Residential address and details of partners.
- d) Copy of Aadhar of Partners.
- e) Copy of PAN card of Partners.

Additional documents to be submitted by applicants belonging to multi-state co- operative societies registered under the Multi-State Co-operative Societies Act, 2002 (39 of 2002) or a charitable society registered under the Societies Registration Act, 1860 (21 of 1860).

- a) Copy of Registration Certificate.
- b) Copy of Bye Laws.
- c) Name, Residential address and details of the current Office bearers /trustees.
- d) Copy of Aadhar of office bearers /trustees.
- e) Copy of PAN card of office bearers /trustees.

(Hindi version follows)

State

Tel.

Mobile

Fax

E-mail

(5) Permanent Account Number (PAN)

(6) Tax Registration
(Attach self-attested copies)

Goods & Services Tax (GST)

Date of Issue

Place of Issue

(7) Indicate whether the applicant was issued with licence as dealer in any of the previous

block periods (Please tick where appropriate) YES NO

If YES, indicate

(a) Licence Number

Date of Issue

(b) Quantity and value of cardamom purchased and sold during the last three years:

Year	Purchase		Sale	
	Quantity (MT)	Value (Rs. in Lakhs)	Quantity (MT)	Value (Rs. in Lakhs)

(8) Details of fee remitted

Amount Rs.

Mode of Payment Bank Transfer DD

UTR/DD No. Date

Name of the Bank

(9) Source of purchase of cardamom (Please tick where appropriate)

Auctioneer Grower Dealer

(10) Storage facilities:

Type	Location & Address	Floor Area (sq ft)	Storage Capacity (MT)
Godown			

DECLARATION

I/We..... declare that the information given above are true to the best of my/our knowledge and belief that I/We shall abide by the Cardamom (Licensing and Marketing) Rules, 1987, Cardamom (Licensing and Marketing) Amendment Rules (amended up to 2018) and any instructions given by the Board from time to time regarding the conduct of business.

Place:

Signature

Date:

Name:

Designation:

Note : Applications which are not accompanied with the prescribed fee shall not be entertained.

254208/2021/MARKETING

C O N F I D E N T I A L

1. Name and address of Bankers :

2. Name of the Firm/Company and address :

3. Constitution : Individual/Jt. Hindu Family/Public Ltd. Co./ Others/Proprietorship/Partnership/Pvt. Ltd. Co.

4. Name of Proprietor/Partner/Partners/ Directors/Karta & Co. Owners of Joint Hindu Family :

5. Nature of Account : Savings/Current/Others

6. Banking Since : Year : No. of Years :

7. Business/Company established/ Incorporated on :

8. Other allied activities :

9. Nature of Business Activity :

10. If Limited Company : Authorised Capital Rs.
Paid Up Capital Rs.

11. Means of Proprietor/Partners :

12. Name and address of Associated Concern of the firm :

13. Experience as to their dealings : GOOD/SATISFACTORY/UNSATISFACTORY

PLACE: SEAL
DATE:

SIGNATURE :
NAME :
DESIGNATION :