

SPICES BOARD
(Ministry of Commerce & Industry, Govt. of India)
Sugandha Bhavan, N.H. By Pass, P.B. No.2277
Palarivattom. P.O., Kochi-682025
www.indianspices.com Tel: 0484-2333610 to 616.

Notification No.PUB/Trainee/2021/01

WALK IN TEST FOR SELECTION OF PUBLICITY TRAINEES IN
SPICES BOARD, KOCHI

No. of Trainees required	: 2 Nos. At HO, Kochi A panel will be prepared for future vacancies.
Educational Qualification	: Post Graduate Degree with first class or 60% marks in Communicative English/English Literature/Journalism & Public Relations/Business Administration/International Business with good command over English.
Eligibility	: 1.Upper age limit should not exceed 25 years as on 1 st November 2021. 2. Those who are trained/ undergoing training in any of the department of the Spices Board are not eligible.
Tenure	: Two years.
Stipend	: ₹ 18,000 per month.
Method of selection	Written test
Leave Eligibility	: One day per month.
Date, time and place of written test	: 16.11.2021 at 10.30 am Spices Board, Sugandha Bhavan, N H By Pass, Palarivattom.P.O., Kochi – 682 025.

Instructions to candidates :

- A. Eligible candidates may send their details as in Annexure-I along with scanned copies of resume, recent passport size photo, certificates (Proof for age, education, etc. and experience if any) email to publicitytrainee@gmail.com in advance, **on or before 10.11.2021**
- B. The email should bear the subject titled as "*Application for Publicity Trainee.*"
- C. Applications, which are not received in the prescribed format i.e. as per Annexure-I of the notification along with the supporting documents will not be considered.

- D. Candidates may sent the application as a single PDF attachment in the following order (a) Annexure-I (b) Educational qualifications(in chronological order) (c) ID proof (d) Experience certificate, if any.
- E. If large number of applications are received, same will be shortlisted as per the criteria as decided by Spices Board.
- F. Spices Board reserves the right to modify/alter/restrict/enlarge/cancel the selection process, without assigning any reason. The decision of the Board will be final and no appeal will be entertained in this matter.
- G. Candidates are advised to check Notifications/Opportunities in Board's website www.indianspices.com for updates and not to rely on information from 3rd party websites.

Dated: 25th October 2021

Kochi-25

Director(Admin.)

Spices Board

Hindi version follows

Details to be sent via email

The details may be sent by email with subject as “**Application for Publicity Trainee.**”

1.	Name:			
2.	Father/Guardian Name:			
3.	Sex:			
4.	Date of Birth:			
5.	Marital status:			
6.	Religion:			
7.	Category:			
8.	Nationality:			
9.	ID proof:			
10.	Phone no.:			
	Alternate no.:			
11.	Email id:			
12.	Address for communication:			
13.	Permanent Address:			
14.	Educational Qualification(Copies may be enclosed as attachment):			
	Exam	Specialisation/Subject	University/ Institute	Year of passing
				Percentage/ GPA
15.	Details of experience(if any) (copies may be enclosed as attachment):			
16.	Any other relevant information:			

Declaration

I hereby declare that the information furnished above are true, complete and correct to the best of my knowledge and belief. I am in possession of the documents in proof of the claim made in this application.

Date:

(Signature)

Place:

Name: