



Tender Notice

For

Implementation and maintenance of Cloud based Software
for conducting E-Auction of Cardamom in Multiple Centers
simultaneously

MSTC E Tender No – SPICEB/21-22/ET/3

Spices Board
(Ministry of Commerce & Industry, Govt. of India)
Sugandha Bhavan, N.H. By Pass,
Palarivattom. P.O, Cochin – 682 025
Kerala, India

I. Introduction:

Spices Board (Ministry of Commerce and Industry, Government of India) is the organization for the development and worldwide promotion of Indian spices and spice products. The Board is also responsible for the Production, Research, Development, Domestic Marketing & Export Promotion of Cardamom. Small Cardamom, widely known as the Queen of Spices is native to Western Ghats, with the production centered in the states of Kerala, Karnataka and Tamil Nadu in a total area of around 70000 ha. The total production of small cardamom in India was estimated around 20,000 tons per annum and Idukki district in Kerala alone accounts 90% of the production of small cardamom in India. Most of the small cardamom farmers are small and marginal in nature (about 40500 holdings) and they depend on cardamom cultivation for their livelihood. The Board implements various programmes, schemes, trainings etc for increasing production and improving the quality of cardamom. The multifarious programmes of the Board for the cardamom sector are implemented by the Board's office network, Departmental Nurseries & Farms, spread across the small cardamom production belt

India has a strong domestic demand (around 80% of the production is consumed domestically) for small cardamom. Besides, Indian small cardamom, owing to its rich intrinsic qualities, has found applications intertwined with the cultural traditions of the people of Middle East. Saudi Arabia with a consistent share of over 50% in export quantity and value, is the leading export destination for Indian Small Cardamom.

The Cardamom (Licensing & Marketing) Rules 1987 (as amended till 2018), framed in accordance with Section 38 of the Spices Board Act 1986 and enforced by the Spices Board, govern the primary sale of small cardamom in India. As per the Rules, a cardamom grower shall sell his produce through a licensed auctioneer or to a licensed dealer. Hence and to provide better marketing facilities for cardamom growers, the Board has established two e-auction centers at Puttady in Idukki District of Kerala and Bodinaykannur in Theni District of Tamil Nadu. The e-auctions are conducted alternatively at Puttady and Bodi Centre from Monday to Saturday, with two auctions per day. Manual auction licenses are also issued in the states where e-auctions are not conducted.

As per the Cardamom (Licensing & Marketing) Rules 1987 Rules, Spices Board issues licenses to the Auctioneers to conduct manual / e-auctions and Dealer Licenses to cardamom Traders (to buy cardamom from farmers or through

auctions). At present, the licenses have been issued to 12 Auctioneers to conduct e-auction for the block period of 2020-23. In addition, the Board has issued/processed about 500 dealer licenses to cardamom traders across the country during 2020-23 block period. The licenses are issued for a block period of three years.

II. Scope of work:

Please refer Annexure 1.

III. Information to Participating firms/Agency:

1. The bid documents should contain the full scope, action plan, time required for completion and deliverables
2. The time frame for development of the software will be maximum 30 days from the date of award of work
3. Spices Board is not bound to accept any of the proposals submitted.
4. At any time before the submission of bids, Spices Board may, for any reason, whether at its own initiative or in response to a clarification requested by an invited firm, amend the tender document. Such amendment shall be informed to the bidders by publishing in website and shall be binding on them. Spices Board may at its discretion extend the deadline for the submission of bids.
5. During the period of availing the service from the bidder (as Software as a Service) by Spices Board, all bug fixes and minor change requests, shall be fulfilled by the selected bidder.
6. The selected bidder shall provide a minimum notice period of 6 months in the event of withdrawal of services to the Board.
7. Payment to the bidder shall be made by Spices Board at **the end** of each quarter or the payment will be made in advance in quarterly basis subject to submission of Bank Guarantee issued by nationalized / scheduled bank equivalent to quarterly amount.
8. The service shall be provided for a minimum period of 5 years for which the performance guarantee in the form of Bank Guarantee (BG) issued by nationalized / scheduled bank shall be submitted by the vendor before the commencement of service. The BG amount shall be equivalent to 3% of total contract value for 5 years and shall be valid for 5 years 3 months.
9. The service may be extendable for further period of 5 years, if Board desires

so.

10. The applicant is required to visit the Spices Board website for any changes or amendments in the tender before submitting their tenders.

IV. Eligibility Criteria

Supporting documents proving the eligibility criteria shall be uploaded while submitting e-tender.

Tender shall be submitted by those companies/firms/organizations who meet the following eligibility criteria.

1. The bidder shall be registered entity in India, with the necessary Income Tax & GST registrations. [Copy of PAN & GST Certificate to be uploaded by vendor]
2. The bidder shall be in existence for the **past 05 years** and shall have at least a minimum business turnover of **Rs.10.00 lakh** per year [Proof to be uploaded by vendor : Latest Balance Sheet]
3. The bidder shall have proven track record in developing and successful implementation of web based software applications **during the last 5 years.** [Proof to be uploaded by vendor – (i) Work Order (ii) Project completion certificate / letter from the client as a proof of successful implementation]
4. *The bidding company should have employee strength of at **least 5 employees.** [proof to be uploaded by vendor viz., latest salary slip]*
5. *Bid Security Declaration [Proof to be uploaded : Bid Security Declaration in the format given under Annexure - 3]*

V. Pre-Bid Meeting

- The Board will organize a pre-bid meeting (date: refer section (X) Schedule of Tender) - at Head Office, Kochi.
- The purpose of this meeting is to clarify, doubts, issues and respond to questions on any matter that may be raised before submission of the bids in writing.
- Prospective vendors may attend the pre-bid meeting with not more than two (2) representatives.

VI. Price bid format (shall be entered online)

#	Item	Total Cost (excluding GST)	
a	Cost for providing the software with support for 130 users(nodes) for first year		
b	Percentage increase in service cost in each subsequent year.		
c	Cost for supporting 10 additional users(nodes)		

Formula used for evaluation: $a+4a+4ab/100$

Note: Scope of work is provided in **Annexure 1**.

VII. Project Deliverables:

- User Manual with video demonstration
- Admin & User part trainings
- Onsite support for one month in two auction centres
- Client configuration changes, if applicable

VIII. Clarifications

The contact points for any further clarification will be

- a) Shri. Jagannathan, Deputy Director (MKTG), Spices Board, for Functional requirements at 91-484-2333610. Ext.234 / jagannathan.k@nic.in
- b) Shri Jijesh T Das, Deputy Director (EDP), Spices Board at 91-484- 2333603 Extn : 351/ jijesh.das@nic.in

IX. Important Instructions

This is an e-procurement event of Spices Board, Kochi. The e-procurement service

provider is MSTC Ltd., 225C, A.J.C. Bose Road, Kolkata-700 020. You are requested to read the terms & conditions of this tender before submitting your online tender. Tenderers who do not comply with the conditions with documentary proof (wherever required) will not qualify in the Tender for opening of price bid.

Please refer to **Annexure - 2** for more details.

X. Schedule of Tender:

1	Mode of Tender	E-Procurement System (Online Part1- Techno-Commercial Bid and Part-II- Price Bid through https://www.mstcecommerce.com/eprochome/spiceb of MSTC Ltd.)
2	Transaction Fee	Rs. 1,475/- (Including GST) Payment of Transaction fee in favour of MSTC LIMITED. (Refer clause 4, Annexure 2) (Transaction fee and related bank charges are to be paid by bidder)
3	Last date for submission of request for clarification	25/08/2021 04.00 PM
4	Pre-bid meeting	26/08/2021 10.00 AM
5	Start Bid date and Time	12/08/2021 04.00 PM
6	Close Bid date and Time	06/09/2021 02.30 PM
7	Date & time of opening of Part-I (i.e. Techno-Commercial Bid)	06/09/2021 04.00 PM

XI. EMD : Nil

Bid Security Declaration Form (As per Annexure-3 in the letterhead of the firm must be uploaded along with bid)

XII. Other Terms and Conditions

- a) No consortium will be allowed in the tender.
- b) Successful vendor shall accept the work order within 15 days of receipt of

work order, failing in which, **vendor shall be disqualified and** work order will be cancelled.

- c) The service shall be commenced within 30 days of accepting the work order, failing in which, **vendor shall be disqualified and work order will be cancelled.**
- d) Tender received after the closing time for submission will not be considered.
- e) The tender must remain valid for at least 3 months after the submission date. During this period, the bidder is expected to keep available the professional staff proposed for the assignment. Spices Board will make its best efforts to decide on the tender within this period. If Spices Board wishes to extend the validity period of the proposals, the bidders who do not agree have the right not to extend the validity of their proposals.
- f) Spices Board has the right to reject the software at any stage if the proposed software is found not meeting the requirement of Spices Board.

(Hindi version follows)

Dy. Director (EDP)

Annexure 1

Scope of Work

Present E-auction system for Cardamom

To ensure remunerative prices to the farmers, a manual auction system was established for sale of cardamom from 1980 onwards. Further, the Board has introduced electronic auction of cardamom for the benefit of growers and opened full-fledged e-auction centers at Bodinayakanur in Tamil Nadu and at Puttady in Kerala during 2007. The main objective of the e-auction is to make the auction process more transparent, to ensure accountability in the system and to help the growers in realizing better prices. Currently more than 90% of the production is sold through the e-auction system.

The current e-auction system is intranet-based process and standalone servers and bidder terminals are arranged in both the centers to conduct the e-auction. The Stake Holders of the Systems are as follows:

- Grower: Who intends to sell the cardamom
- Auctioneer: Who are licensed by the Board. They are bound to establish required pooling centers in the growing regions to facilitate the collection of cardamom from the growers for sale through e-auction
- Dealer: Who are licensed by the Board. They are the buyers to purchase cardamom from auction

Sequence of activities in e-auction process

The licensed Auctioneers has to establish pooling centers across the district to enable the growers to pool their cardamom for sale. While pooling the produce by the growers, the Auctioneers will take sample of 1500gm from each lot of cardamom pooled by the farmer at pooling centre. After pooling the Cardamom by the growers, the auctioneer has to issue a crop receipt to the growers. The Auctioneers will transport the pooled cardamom to their Central Storage godown before the auction day. On the day of auction, the auctioneers bring the samples of the lots to the E-auction Centre. During auction, the cardamom samples are distributed to the Traders participating in the bidding each lot.

E-Auction Process

The key performance activities in the present e-auction system are given below

- The e-Auction will be scheduled by the Spices Board. The date, time and center for each auctioneer will be fixed and published by the Board
- The Auctioneers are allowed to commence the collection of material for auction from the growers through their approved pooling centers two days prior to their auction scheduled by the Board
- The farmers will come to the pooling centers of the respective auctioneers for handing over their produce to the auctioneers and the auctioneer has to accept the material
- The Cardamom brought by the grower has to be pooled and packed in to bags of 50 Kgs each and has to give a lot number to the concerned farmer
- While pooling the Cardamom, the Auctioneer has to give a crop receipt to the concerned grower by specifying the lot No, weight of the lot, no. of bags and date of auction
- The Auctioneer is also allowed to take 1500 kg of Cardamom from each lot pooled by the grower as sample to be distributed in the auction center on the day of Auction
- After the pooling of Cardamom, the entire lot and respective samples will be moved to the main warehouse of the Auctioneer
- The entire produce pooled by all the farmers will be kept in their main warehouse and sample of 1500gm taken from each lot will be moved to the auction center at the day of Auction
- In the day of auction, the auctioneer will hand over the details of the lots of Cardamom pooled by each auctioneer to the administrator of the auction center who will be an employee of the Board in CSV format.
- The administrator will load the details of the lot to the Server which include the name of the grower, Type of Grower, lot No, weight of the Lot, number of Bags, moisture content, liter weight of the produce, GST No if available, reserve price if any specified by the grower etc. By this procedure, the first part of the e-Auction is completed

In the Second Stage

- After loading all the details of the lot for auction for the particular date, the administrator of the auction center will give permission to commence the e-Auction
- The Auction Master, who is a representative of the Auctioneer will commence the Auction by fixing the initial price of the lot
- The Licensed dealers are provided with a user id and password. The

dealers have to log into the system (Bidding Terminal) provided in the e-auction centers, to participate in the Auction.

- During the auction process, the identification of bidders is protected
- Then the auctioneer will distribute the sample of 1500gm taken from each lot to each of the bidders and after assessing the quality of the produce the bidder will start the bidding
- Auction Master will permit to commence the Auction by fixing the starting price
- Then the bidders can start the bidding by entering the enter key
- While entering the enter key once, the price will be added by Rs.2/-. In the software provision is also given to enter a bid value increment up to Rs.9/-
- If nobody is responding to the last enter key for a period of 7 seconds (configurable), the last price entered will be taken as the final bid value of the lot.
- Then the system will check whether the farmer has placed any reserve price for this particular lot
- If the maximum price bid by the dealer is less than the reserve price specified by the farmer, the lot will be treated as withdrawn, otherwise it will be assigned to the concerned dealer
- A main electronic display board is kept in the auction hall to show lot no, quantity, number of bags, Average price, whether the lot is pooled by a farmer or a Trader, current highest bid etc. of each lot. Provision is also given to display the bidding process in the public domain

Purpose

The present e-auction system is conducting in the e-auction halls established at Puttady, Idukki District of Kerala and Bodinayakanur of Theni District of Tamil Nadu. The system is working in Local Area Network (LAN) and fully restricted from the public domain. Hence, dedicated servers with LAN Nodes are established in both the centers and the system is managed by the System Engineers posted in both the centers. Hence, the physical presence of all the buyers is necessitated in the auction hall to participate in the auction. In this regard, it may please be noted that most of licensed dealers who are the buyer of Cardamom in the auction are from Madurai, Theni & Cumbum districts of Tamil Nadu and Idukki district of Kerala. The norms for interstate and

intrastate movement, social distancing etc., is now restricted due to COVID 19 pandemic. This warrants to inter connect both the centers to conduct the e-auction so that the buyers from Madurai, Theni and Cumbum district can assemble in Bodinayakanur e-auction center and that from Kerala can be assembled at Puttady e-auction so that the same e-auction can be conducted in both the centers. Such a transformation of the existing e-auction process will help to participate a greater number of participants for the same auction without interstate/district travel. Hence, the Board would like to link both the centers to for conducting simultaneous auction at both centers.

Objective

The Board would like to invite Proposals from reputed and experienced vendors who can provide software solution as 'Software as a Service' model, for conducting the e-auction simultaneously in two or more centers. The major objective are as follows:

1. To develop new software as per the existing procedure of e-auction, but to conduct the auction simultaneously in two or more centers
2. The functional activity will be same but the scope of the development includes additional provisions and procedure to conduct the auction simultaneously in two or more centers
3. Dissemination of auction details in the public domain is to be re-structured
4. The development includes manage and maintenance of the software
5. Software should support 130 users (nodes) concurrently and should be scalable based on further requests from Spices Board.
6. Software should be web based and accessible from leading web browsers (latest versions), and support Windows and Ubuntu Operating Systems.
7. Software shall be hosted in a cloud (cloud location must be India) and the software shall be provided to Spices Board as 'Software as a Service' (SaaS) model.
8. Access to software shall be restricted based on the public IP addresses provided by Spices Board.
9. Bandwidth requirement at the auction centres shall be specified by the vendor. Ensuring bandwidth at the auction centres will be the responsibility of Spices Board.
10. The software shall be available with an uptime of 99%.

It may be noted that, the existing e-auction software is LAN based software and currently used in auction centers of Spices Board. The functional requirements

of the new software to be developed is almost same and are explained above. Hence, proper understanding of the existing system and its procedure and requirement is essential to develop and execute the proposed Software. Hence those who are interested to participate in the bidding process are requested to visit any of the e-auction centers of the Board to witness the existing auction process and to study the functional and technical requirement. (Visit may be planned as per the auction Schedule, <http://indianspices.com/trade/trade-notifications/notificationdetails.html?id=220>)

The address of the e-auction centres are as follows :

Common e-Auction Centre, Spices Board
Puttady, Idukki- 685551
Kerala

Common e-Auction Centre, Spices Board
Kurangani road,
Bodinayakanur, Theni -625513
Tamilnadu

1	<p>Process of E-tender</p> <p>A). Registration: The process involves vendor's registration with MSTC e-procurement portal which is free of cost. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of techno-commercial Bid as well as Price Bid over the internet will be done. The Vendor should possess Class III signing type digital certificate. Vendors are to make their own arrangement for bidding from a P.C. connected with Internet. MSTC/Spices Board is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).</p> <p>SPECIAL NOTE: THE PRICE BID AND THE COMMERCIAL BID HAS TO BE SUBMITTED ON-LINE AT https://www.mstcecommerce.com/eprochome/spiceb/buyer_login.jsp</p> <p>Contact person (MSTC):</p> <p>1. Arnab Sarkar – Mob- 9986036012 asarkar@mstcindia.co.in</p> <p>2 Mr. Ravindranath Mob-7676456095 ravindranathkb@mstcindia.co.in</p> <p>B) System Requirement:</p> <p>Windows 98 /XP-SP3 & above/Windows 7 Operating System</p> <p>Vendors are required to register themselves online with www.mstcecommerce.com → e-Procurement → PSU/Govt depts. → Spices Board → Register as Vendor Filling up details and creating own user id and password → Submit.</p> <p>Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form. In case of any clarification, please contact MSTC/Spices Board, (before the scheduled time of the e- tender).</p>
2	<p>Part I techno-commercial bid will be opened electronically on specified date and time as given in the NIT. Bidder(s) can witness electronic opening of bid.</p> <p>Part II Price bid will be opened electronically of only those bidder(s) whose Part I Techno-Commercial Bid is found to be Techno-Commercially acceptable by Spices Board. Such bidder(s) will be intimated date of opening of Part II Price bid, through valid email confirmed by them.</p> <p>Note:</p> <p>The tenderers are advised to offer their best possible rates. There would generally be no negotiations hence please submit your most competitive prices while submitting the price bid. However in case the lowest rate appears to be reasonable taking into account the prevailing market conditions, the order may be awarded to the lowest bidder and if the rate is still considered high, action as per prevailing instruction/guideline shall be taken.</p>
3	<p>All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity</p>

4	<p><u>Special Note towards Transaction fee</u> The vendors shall pay the transaction fee using “Transaction Fee Payment” Link under “My Menu” in the vendor login. The vendors have to select the particular tender from the event dropdown box. The vendor shall have the facility of making the payment either through NEFT or Online Payment. On selecting NEFT, the vendor shall generate a challan by filling up a form. The vendor shall remit the transaction fee amount as per the details printed on the challan without making change in the same. On selecting Online Payment, the vendor shall have the provision of making payment using its Credit/ Debit Card/ Net Banking. Once the payment gets credited to MSTC’s designated bank account, the transaction fee shall be auto authorized and the vendor shall be receiving a system generated mail.</p> <p><u>Transaction fee is non-refundable.</u></p> <p>A vendor will not have the access to online e-tender without making the payment towards transaction fee.</p> <p>NOTE : The bidders should submit the transaction fee well in advance before the last date of submission of tender as they will be activated for bid submission only after receipt of transaction fee by MSTC.</p> <p>Contact Details: Fax No. : 033- 22831002</p> <p>Email ids: rpradhan@mstcindia.co.in</p> <p>Bidders may please note that the transaction fee should be deposited by debiting the account of the bidder only; transaction fee deposited from or by debiting any other party’s account will not be accepted. Transaction fee is non-refundable.</p> <p>In case of failure to make payment towards Transaction fee for any reason, the vendor, in term, will not have the access to online e-tender.</p>
5	<p>Vendors are instructed to use <i>Upload Documents</i> link in My menu to upload documents in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 4 MB.</p> <p>Once documents are uploaded in the library, vendors need to attach documents through <i>Attach Document</i> link against the particular tender. For further assistance please follow instructions of vendor guide.</p>
6	<p>All notices and correspondence to the bidder(s) shall be sent by email only during the process till finalization of tender by Spices Board as well as by MSTC (e-procurement service provider). Hence the bidders are required to ensure that their corporate email I.D. provided is valid and updated at the stage of registration of vendor with MSTC (i.e. Service Provider). Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).</p>
7	<p>a.i.1.a.i.1.a.i. Please note that there is no provision to take out the list of parties downloading the tender document from the web site mentioned in NIT. As such, bidders are requested to see the web site once again before the due date of tender opening to ensure that they have not missed any corrigendum uploaded against the said tender after downloading the tender document. The responsibility of</p>

	<p>downloading the related corrigenda, if any, will be that of the downloading parties.</p> <p>a.i.1.a.i.1.a.ii. No separate intimation in respect of corrigendum to this NIT (if any) will be sent to tenderer (s) who have downloaded the documents from web site. Please see website https://www.mstcecommerce.com/eprhome/spiceb of MSTC Ltd.</p>
8	E-tender cannot be accessed after the due date and time mentioned in NIT.
9	<p>Bidding in e-tender & Reverse auction:</p> <p>a) Bidder(s) need to submit necessary EMD, Tender fees (If ANY) and Transaction fees to be eligible to bid online in the e-tender. Tender fees and Transaction fees are non refundable. No interest will be paid on EMD. EMD of the unsuccessful bidder(s) will be refunded by Spices Board. EMD should be sent in physical to Spices Board Kochi before the last date of submission of bid.</p> <p>b) The process involves Electronic Bidding for submission of techno-commercial Bid as well as Price Bid.</p> <p>c) The bidder(s) who have submitted the above fees can only submit their techno-commercial Bids and Price Bid through internet in MSTC website www.mstcecommerce.com → e-procurement → PSU/Govt Depts → Spices board Login → My menu → Auction Floor Manager → live event → Selection of the live event →</p> <p>d) The bidder should allow to run an application namely enApple by accepting the risk and clicking on run. This exercise has to be done twice immediately after clicking on the Techno-Commercial bid. If this application is not run then the bidder will not be able to save/submit his bid.</p> <p>e) After filling the Techno-Commercial Bid, bidder should click “save” for recording their Techno-Commercial bid. Once the same is done, the Price Bid link becomes active and the same has to be filled up and then bidder should click on “save” to record their price bid. Then once both the Techno-Commercial bid & price bid has been saved, the bidder can click on the “Submit” button to register their bid</p> <p>f) In all cases, bidder should use their own ID and Password along with Digital Signature at the time of submission of their bid.</p> <p>g) During the entire e-tender process, the bidders will remain completely anonymous to one another and also to everybody else.</p> <p>h) The e-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned above.</p> <p>i) All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid bid offered by that bidder and acceptance of the same by the Buyer will form a binding contract between Buyer and the Bidder for execution of supply. Such successful tenderer shall be called hereafter SUPPLIER.</p> <p>j) It is mandatory that all the bids are submitted with digital signature certificate otherwise the same will not be accepted by the system.</p>

	<p>k) Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.</p> <p>l) No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms & conditions for the tender.</p> <p>m) Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor/tender document.</p>
10	Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein.
11	No deviation to the technical and commercial terms & conditions are allowed.
12	After submitting online bid, the bidder cannot access the tender, once it has been submitted with digital signature
13	Spices Board, Kochi has the right to cancel this e-tender or extend the due date of receipt of bid(s) without assigning any reason thereof.
14	The online tender should be submitted strictly as per the terms and conditions and procedures laid down in the website https://www.mstcecommerce.com/eprochome/spiceb of MSTC Ltd.
15	The bidders must upload and attach all the documents required as per terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.
16	The bid will be evaluated based on the filled-in technical & commercial formats.
17	The documents uploaded and attached by bidder(s) will be scrutinized. In case any of the information furnished by the bidder is found to be false during scrutiny, EMD of defaulting bidder(s) will be forfeited. Punitive action including suspension and banning of business can also be taken against defaulting bidders.
18	Vendors can refer to the pdf document in the below link for MSTC's e-Procurement Portal Guidelines https://www.mstcecommerce.com/eprochome/UserManualVendor.pdf

(in the letterhead of the firm)

Bid-Security Declaration

To,
Deputy Director (EDP)
Spices Board, Sugandha Bhavan,
N.H. ByPass, Palarivattom,
Cochin, 682025
Kerala

Reference:

Tender Notice No. _____ of Spices Board.

Our Bid No. _____ dt.

I/We , irrevocably declare as under:

I/We understand that, as per Clauseof Tender/bid conditions, bids must be supported by a Bid Security Declaration in lieu of Earnest Money Deposit.

I/We hereby accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of disqualification as may be notified by you (without prejudice to Spices Board’s rights to claim damages or any other legal recourse) if,

- 1) I am /We are in a breach of any of the obligations under the bid conditions,
- 2) I/We have withdrawn or unilaterally modified/amended/revised, my/our Bid during the bid validity period specified in the form of Bid or extended period, if any.
- 3) On acceptance of our bid by Spices Board, I/we failed to deposit the prescribed Security Deposit or fails to execute the agreement or fails to commence the execution of the work in accordance with the terms and conditions and within the specified time.

Signature:

Name & designation of the authorized person signing the Bid-Securing Declaration Form:

Duly authorized to sign the bid for and on behalf of: _____ (complete name of Bidder)

Dated on _____ day of _____ month, _____ year.

(Note: In case of a Joint Venture, the Bid Security Declaration must be in the name of all partners to the Joint Venture that submits the bid).