

Vacancy Notification No.5 (for website)

SPICES BOARD

(Ministry of Commerce & Industry, Govt.of India)
Sugandha Bhavan, N.H. By Pass, P.B. No.2277,
Palarivattom. P.O., KOCHI – 682025
Website: <http://www.indianspices.com/>

The Closing Date Prescribed For Submission Of Online Application form is 10.10.2014

Last date for receiving application print out & demand draft in Spices Board Head Office is 17.10.2014

Invites applications for the following posts:

1. Deputy Director (Accts)

Number of Post : 1 (One)
Category : General

Qualifications : a) Essential : 1. CA/ICWA/CFA or MBA (First Class) with specialization in Financial Management from a recognized University/Institution
2. At least 5 years experience in **supervisory capacity** preferably in Finance/Accounts/Audit.

Place of Posting : Anywhere in India
Age : Not more than 40 years as on 01.09.2014
Scale of Pay : PB-3- Rs.15600-39100+GP Rs.6600/-

2. Deputy Director (Aud & Vig)

Number of Post : 1 (One)
Category : General

Qualifications : a) Essential : 1. CA/ICWA/CFA or MBA (First Class) with specialization in Financial Management from a recognized University/Institution
2. At least 5 years experience in **supervisory capacity** preferably in audit

Place of Posting : Anywhere in India
Age : Not more than 40 years as on 01.09.2014
Scale of Pay : PB-3- Rs.15600-39100+GP Rs.6600/-

3. Scientist B (Plant Breeding)

- Number of Post : 1 (One)
Category : SC
- Qualifications : a) Essential : 1. Post Graduate Degree in Agriculture/
Horticulture with specialisation in Plant
Breeding or Post Graduate Degree in Botany
with specialisation in Plant Breeding/
Genetics/Taxonomy/Cytology/Plant physiology
from a recognised university.
2. Should have a 7 OGPA/10 or 70% marks in
Post Graduation.
- b) Desirable : Doctorate Degree in Plant Breeding
OR
Three years' research experience in the above
area of specialisation with supporting
certificates/documents.
- Place of Posting : Anywhere in India
Age : Not more than 35 years as on 01.09.2014
**Relaxation in upper age limit will be
Applicable for SC candidates as
per rules.**
- Scale of Pay : PB-3: Rs.15600-39100 + GP Rs.5400/-

4. Scientist B (Chemistry)

- Number of Post : 2 (Two)
Category : OBC-1 & UR-1
- Qualifications: a) Essential : 1. Post Graduate Degree in Chemistry (Pure
Chemistry/Applied Chemistry/Analytical
Chemistry/Organic Chemistry/Natural Product
Chemistry) from a recognized university with
minimum 7 OGPA out of 10 or 70% marks..
- b) Desirable : Doctorate Degree in Chemistry in any of
the above discipline
OR
Three years' research experience in the field
of quality control of agricultural products.
- Place of Posting : Anywhere in India

Age : Not more than 35 years as on 01.09.2014
**Relaxation in upper age limit will be
Applicable for OBC (non-creamy layer)
candidates as per rules.**

Scale of Pay : PB-3: Rs.15600-39100 + GP Rs.5400/-

5. Statistical Assistant

Number of Post : 1 (One)

Category : **ST**

Qualifications :
: 1. First Class Post Graduate Degree in
Statistics/Agricultural Statistics from
a recognized University.
2. Computer knowledge and familiarity
with software tool for statistical design/
analysis, word processing and Electronic
worksheet.

Place of Posting : Anywhere in India

Age : Not more than 30 years as on 01.09.2014
**Relaxation in upper age limit will be
Applicable for ST candidates as per rules.**

Scale of Pay : PB-1: Rs.5200 – 20200 + GP Rs.2800/-

Application Fee and Mode of Remittance : Rs.200/- for SC, ST, PH, Ex-serviceman, Female
candidates and Rs.400/- for others. Fee is Non-refundable

Application fee has to be remitted only through
Demand Draft drawn in favour of the Secretary,
Spices Board payable at Cochin, Kerala

Method of Selection : An Offline Objective (MCQ) as well as Essay type
test followed by Group Discussion and/or
presentations and/or interviews.

Test centers

Dy.Director (Accts)	Itanagar, Imphal, Kohima, Agartala, Guwahati, Shillong & Aizawl
Dy.Director (Audit & Vig.)	
Scientist B (Chemistry)	
Scientist B (Plant Breeding))	
Statistical Assistant	

Date of Recruitment exam for the above posts: 02.11.2014

Interested candidates can apply only online through the web link:

http://112.133.204.82/sb_application

Applications which are submitted by other means would be summarily rejected. Eligible candidates may send the print out of the application duly signed by the candidate, Demand Draft and copy of caste certificate in an envelope super scribed as “Application for the post of “.....” addressed to:

The Secretary, Spices Board, Sugandha Bhavan, Palarivattom P.O., Kochi – 682025, Kerala.

SECRETARY

Date: 17.09.2014
Kochi-25

Information to the candidates

1. Applications without supporting documents/Demand Draft or applications received after the prescribed date shall not be entertained.
2. Before applying, candidates should ensure that they fulfill the eligibility criteria for the post. Applicants may check whether the post is un-reserved or reserved. If applying for posts against reserved vacancies then make sure that it is suitable for the category/ community the applicant belongs to. The Spices Board would call all the candidates who had applied for the post with the requisite fee for the written test and shall determine their eligibility only at the time of interview.
3. Candidates applying for more than one post should submit separate application form for each post.
4. Candidates are advised to keep their e-mail ID active for receiving communication namely call letters / interview advices etc.
5. The centre for written test, once submitted, cannot be changed later and hence this has to be opted carefully.
6. Allocation of test centres would be done at the discretion of the Spices Board, subject to availability of sufficient number of applicants opted for the respective test centre. The Spices Board, however reserves the right to cancel any of the Examination Centres if there are insufficient number of candidates.
7. To prove Identity, Age, Address, Qualification, Experience, Community, Special category, etc., candidates have to produce original documents as and when called for.
8. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and / or that he/she has furnished any incorrect / false information or has suppressed any material fact(s), his / her candidature will stand cancelled. If any of these shortcomings is/are detected even after appointment, his/her services are liable to be terminated
9. Decisions of the Spices Board in all matters regarding eligibility, conduct of test, detailed test, interviews and selection would be final and binding on all candidates. No representation or correspondence will be entertained by the Board in this regard.
10. Any legal proceedings in respect of any matter of claim or dispute arising out of this vacancy notification and/or an application, tests, interviews in response thereto can be instituted only in Kochi and courts at Kochi only shall have sole and exclusive jurisdiction to try any cause / dispute.
11. Canvassing in any form will be a disqualification.
12. The application fee(s) paid shall neither be refunded under any circumstances nor be held in reserve for

any other application.

13. The period of experience in a discipline/area of work, wherever prescribed, shall be counted after the date of acquiring the essential qualification prescribed for that post.

14. Changes in date of submission of application (if any), date and venue of written test and result of written test/interview etc. will be published in Board's website www.indianspices.com. Candidates are advised to regularly check www.indianspices.com for details and updates.

15. Applicants employed in Government/Semi-Government Organizations should forward their applications through proper channel along with No Objection Certificate.

16. The number of vacancies indicated against each category is provisional and may vary at the time of selection. Board reserves the right to shortlist applicants for interview.

17. Syllabus for test

Sl. No	Name of post	Test syllabus/area
1	DD (Accounts)	Principles of Management, Financial Accounting, Basic Computer applications
2	DD (Audit & Vigilance)	Principles of Management, Basic Computer applications, Principles of Audit, Vigilance rules & regulations of India
3	Scientist B (Plant Breeding)	Agriculture, Horticulture , Plant Breeding, Genetics, Taxonomy Cytology, Plant physiology
4	Scientist B (Chemistry)	Structural Chemistry, Organic Chemistry, Physical Chemistry, Codex Alimentarius Commission
5	Statistical Assistant	Statistical Methods, Sampling Methods, Probability Distributions, Design of Experiments, Estimation and testing of Hypothesis, Correlation, Regression and Trend analysis, English and basic computer knowledge

18. SC/ST candidates will be reimbursed to & fro second class sleeper railway/bus fare by shortest route on production of adequate proof including caste certificates & original tickets for appearing in the tests/interviews. SC/ST candidates are requested to send their travel claim along with the documents as mentioned above to the Secretary, Spices Board, Sugandha Bhawan, NH Bypass, Palarivattom PO, Cochin-682025. The envelop should be superscribed as "Travel fare claim for appearing in test for the post of"

.....