

SPICES BOARD
(Ministry of Commerce & Industry, Govt. of India)
Sugandha Bhavan, NH Bypass, Palarivattom P.O, Cochin-25
(Phone: 91-484-2333 610-616, Fax: 91-484-2349135)

Walk in test/ interview for selection of Research Associate (ANALYTICAL CHEMISTRY) on contract basis	
No. of Research Associates required	One Research Associate (ANALYTICAL CHEMISTRY)
Qualification	Essential : Ph. D in Analytical Chemistry/Phyto-chemistry/ Pharmaceutical Chemistry/Biochemistry Desirable : Two years' working experience on HPLC, GC, AAS, UV etc Publications in peer reviewed journals.
Skills and Competencies	Working knowledge in computer, data analysis, interpretation of results and report preparation obtained from sophisticated instruments
Age	Not more than 45 years (as on last date of receiving applications)
Emoluments	Rs.35,000/- (consolidated, fixed per month)
Duty Station/location and Place of walk-in test/Interview	Spices Board, Indian Cardamom Research Institute(ICRI), Kailasanadu P.O., Myladumpara, Idukki, Kerala – 685553 Ph: 04868 - 237268, 237206, 237207
Tenure	Two years
Leave Eligibility	One day per month
Method of Selection	Walk-in-test/Interview
Date and time of interview	Will be announced in Board's website indianspices.com (opportunities page). Candidates are advised to visit the page regularly for updates

Last date for receiving applications : 25th August, 2021

How to apply:

1. Eligible candidates may send their applications as in Annexure-I along with scanned copies of certificates (Proof for age, education, etc.), recent passport size photo, resume and experience, if any) via email to sbicriadmn2021@gmail.com in advance, on or before the last date for receiving applications
2. The email should bear the subject titled as "Application for the post of".
3. Applications, which are not received in the prescribed format i.e. as per Annexure-I of the notification along with the supporting documents will not be considered.
4. Candidates may send the application as a single PDF attachment in the following order (a)Annexure-I (b) Educational qualifications(in chronological order) (c) ID proof (d)Experience certificate(s), if any and (e) Resume.
5. If number of applications received is more. The applications will be shortlisted based on the criteria as decided by Spices Board.

6. Short-listed candidates will be intimated of date & time of test/ interview via email. Original documents for eligibility criteria submitted should be available for verification, failing which the candidate will not be allowed to attend the test/interview.
7. Candidates are advised to check opportunities/notices in Board's website www.indianspices.com for updates and not to rely on information from 3rd party websites.
8. The selection process will be as per the COVID-19 protocol as per the guidelines of Ministry of Health & Family Welfare, Govt. of India.

General Instructions:

1. The engagement of Research Associate will be on contract basis for a period of 2 years.
2. Applications should be submitted in the prescribed format along with supporting documents. Late applications will not be entertained.
3. Before applying, candidates should ensure that they fulfill the eligibility criteria for the post.
4. Candidates are advised to keep their e-mail ID and mobile number active for receiving communication from the Spices Board.
5. For proof of Identity, Age, Address, Qualification, Experience, Residence certificate etc., candidates have to produce original documents at the time of certificate verification.
6. In case it is detected at any stage of selection process that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/false information or has suppressed any material fact(s), his/her candidature will stand canceled.
7. If any of these shortcomings is/are detected even after appointment, his/her services are liable to be terminated.
8. Decision of Spices Board in all matters regarding eligibility, conduct of test, detailed test/interview and selection procedure would be final and binding on all candidates. No representation or correspondence will be entertained by the Board in this regard.
9. Any legal proceedings in respect of any matter of claim or dispute arising out of this vacancy notification and/or an application, tests, etc., in response thereto can be instituted only in Kochi and courts at Kochi only shall have sole and exclusive jurisdiction to try any cause/dispute.
10. Canvassing in any form will be a disqualification.
11. The eligibility of applicants with respect to age, Educational qualification, experience etc. will be determined as on the last date for receiving applications.

12. The period of experience in a discipline/area of work, wherever prescribed, only after the date of acquiring the essential qualification will be counted.

13. Information related to changes in date of submission of application (if any), date & time of test/ interview, etc. will be published in Board's website www.indianspices.com.

14. Spices Board reserves the right to modify/alter/restrict/enlarge/cancel the recruitment process, if need so arises, without issuing any further notice or assigning any reasons therefore. The decision of Spices Board will be final and no appeal will be entertained against this issue.

15. All queries/issues regarding the notification are to be addressed to the Scientist C, ICRI Myladumpara, only through e-mail: sbicriadmin2021@gmail.com

Kochi-25
13th August, 2021

DIRECTOR(ADMIN)
SPICES BOARD

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Hindi version follows

Annexure-I

Name of the Post Applied for :

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<p>Affix Recent passport size Colour photograph</p>

1.	Name of the candidate (in Block letters):			
2.	Address for communication:			
	Contact No.:			
	Email ID:			
3.	Permanent Address:			
4.	Identity proof submitted, with details:			
5.	Eligibility criteria/documents submitted:			
Sl. No.	Eligibility criteria	Details	Documents attached (Yes/No)	Verification (Office purpose only)
i.	a) Date of Birth	a)		

	b) Age (Not more than 45 years as on last date)	b) years months.					
Sl. No.	Educational qualifications	Name of the University/ Institute.	Year of Passing.	CGPA/OGPA /Percentage obtained.	Documents attached (Yes/No)	Verification (Office purpose only)	
6.	Details of previous training/experience(if any):						
Sl. No.	Area of Experience/ Training	Experience details		Period		Documents attached (Yes/No)	Verification (Office purpose only)
		Position held (Employee/ Trainee)	Name of the Institution.	From – To	Completed Years & Months.		

Declaration

I hereby declare that I have read the notification for selection of Research Associate (Biotechnology/Analytical Chemistry) and the details given above and the supporting documents submitted are true & valid to the best of my knowledge.

Place :
Date:

Signature :
Name:

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