

SPICES BOARD
(Ministry of Commerce & Industry, Govt. of India)
N.H.By Pass, Palarivattom.P.O, Kochi 682 025

No.EDP/PSW/08

Date: 22.1.2008

Sub: Inviting proposals for developing and implementing a Financial Accounting System – reg

Sealed quotations are invited for developing and implementing a suitable Financial Accounting System for Spices Board. Requirement of the proposed system is given in Annexure I. Terms and conditions are given in Annexure II.

Your offer in sealed cover super-scribed with “Quotation for developing Financial Accounting System due on 12th Feb 2008” addressed to the Dy.Director(EDP), Spices Board, Cochin-682025, should reach EDP Dept. of the Board latest by 5.00 p.m. on 12th Feb 2008. The Board reserves the right to reject any or all quotations without assigning any reasons.

DIRECTOR(Finance)

REQUIREMENT

The proposed system shall cover the following activities.:

- ☞☞Cash Budgeting and Fund allocation
- ☞☞Accounting
 - ☞☞Payment Vouchers
 - ☞☞Receipt Vouchers
 - ☞☞Journal Vouchers
 - ☞☞Physical and financial achievements
- ☞☞Advance Processing/Recovery/settlement
- ☞☞Fund transfer
- ☞☞Bank Reconciliation
- ☞☞Asset maintenance
- ☞☞Generating Reports namely Cash Book, Ledger, Expenditure Statement, Journal Register, Contingent Register, Bill register, Pending adv. Bills, DD Slip, Trial balance, Receipts and Payment Account, Income & Expenditure Account, Balance sheet, Bank advise for e-payment, Budgetary reports.
- ☞☞Linking of asset register with payment
- ☞☞Linking payment through electronic system of Banks
- ☞☞Integration with Board's existing Payroll and Personnel Information System, Leave accounting system.
- ☞☞Conversion of available data from existing system into the new System

TERMS AND CONDITIONS

Spices Board will not make any payments for the initial study required for the purpose of submitting quotations. However the cost of initial study, if any, may be mentioned in the proposal which will be reimbursed in case the proposal is accepted by the Board.

Board's Accounts, Director(Finance) and EDP Department of the Board may be contacted for initial study and assessment of requirements. E Mail id is spicesboardedp@gmail.com. Tel Nos. Director(Fin) :0484-2333605, Dy.Dir (EDP): 0484:2333603

A presentation on proposed Financial Accounting System is required to be arranged in Board's Head Office after submitting the quotations.

The developed Software shall be under warranty for a period of 6 months from date of implementation.

Proposal shall include

- ?? Deliverables
 - ?? Scope of work
 - ?? Requirements and specifications of Hardware, Software (OS/RDBMS etc) and networking
 - ?? Approximate cost of hardware and software
 - ?? Cost of software development
 - ?? Cost of implementation in Board's outstation Offices
 - ?? Cost of training
 - ?? Warranty period and AMC rate
 - ?? Validity of quotation
 - ?? Payment terms
 - ?? Time required for various stages of system development and implementation
 - ?? Details of similar projects executed
 - ?? Details of existing customers and their contact nos.
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