

SPICES BOARD
(Ministry of Commerce & Industry, Govt. of India)
N.H.By Pass, Palarivattom.P.O, Kochi 682 025

**DEVELOPING AND IMPLEMENTING A WEB ENABLED SOFTWARE FOR
SAMPLING OF SPICE CONSIGNMENTS**

No.EDP/PSW/08

Date: 24.6.2008

Sealed quotations are invited for developing and implementing a web-based software for monitoring activities involved in sampling of spice consignment and supervision of container stuffing.

Requirement of the proposed system is given in Annexure I. Terms and conditions are given in Annexure II.

Sealed quotation shall reach EDP Dept. of the Board latest by 5.00 p.m. on 8rd July 2008. The sealed cover shall be super-scribed with "Quotation for web-based software for sampling – EDP Dept - Due on 8rd July 2008" and addressed to Dy.Director(EDP), Spices Board, Cochin-682025. The quotations will be opened at 11.00 on 9th July 2008 in the presence of available quotationers . The Board reserves the right to reject any or all quotations without assigning any reasons.

Deputy Director(EDP)

REQUIREMENT

- o A web enabled software with data entry screens, reports and alerts for different entities/clients namely Exporter, Surveyors, Board's Office/Dept, Staff, Quality Lab etc
- o Facility to get data in a suitable format for transferring it to an existing Database (MS SQL Server) maintained in Board's Quality Lab for Sample Receipt, Analysis and disposal.
- o Facility for data archiving

The proposed system shall cover the following activities.:

1. Intimation by Exporters to Board's Offices for drawing samples from their export consignment for analysis in Board's Evaluation Lab. See Annexure III.
2. Assign designated Surveyors / Board's staff by Board's Office to draw samples.
3. Collect samples and prescribed analytical charges from Exporters by the Surveyors. The analytical charges are collected by local cheque and sent, with a statement detailing the cheque against which the sample has been drawn, to the concerned Regional offices of the Spices Board from where the sampling intimation has been communicated to the Agency.
4. Samples drawn from different regions are sent to the Spices Board Laboratory with Sampling Report (Annexure III) . A unique ID (a running serial number with an indication of sample location) is generated for each sample. Board's Laboratories are situated in Kochi & Mumbai and samples are distributed for analysis as shown below
Spices Board Laboratory, Kochi : samples collected from Kerala, Coimbatore, Pollachi, Wallayar, Tuticorin, Chennai, Erode, Bangalore, Andhra Pradesh, Orissa, Delhi, Amritsar,
Spices Board Laboratory, Mumbai: samples collected from Mumbai & Surban areas, Gujarat, Kolkata & West Bengal Border areas
5. Submit Cheque by Board's Office to AXIS Bank . See Annexure IV.
6. Receive samples by Quality Lab

7. After analysis, Quality Lab sends analytical report to Marketing Dept of the Board in case of 'Not cleared' consignments. Marketing Dept advise Exporters not to ship such consignments.
8. In case of 'Cleared' consignments, Quality Lab fax analytical report to Exporters with a copy of analytical report to Board's Marketing Dept. On receipt of fax, Exporters send container stuffing intimation to Board's Offices. See Annexure-V
9. Board's Office or Marketing Dept, then directs the designated Surveyors or Board's Officials to supervise the stuffing process and to hand over the original analytical report to Exporters. Surveyor/staff endorse the stuffing particulars and send the stuffing report (Annexure VI and VII) to Board's Office.

TERMS AND CONDITIONS

- 1.Spices Board will not make any payments for the initial study required for the purpose of submitting quotations. However the cost of initial study, if any, may be mentioned in the proposal which will be reimbursed in case the proposal is accepted by the Board.
- 2.Board's Marketing Offices and EDP Department of the Board may be contacted for initial study and assessment of requirements. E Mail id is spicesboardedp@gmail.com. Tel Nos. Dy.Dir (EDP): 0484:2333603. Contact Nos. of Board's Marketing Offices are given below:
 - Kochi – Tel : 0484-2333610, 9846045284
 - Bangalore Tel: 080 - 25320354
 - Mumbai Tel: 022 – 27843093,
 - New Delhi Tel: 044 - 26201342
 - Calcutta Tel: 033 - 22804304
- 3.The Software shall be developed for open source platform preferably Linux , Apache, MySql and PHP (LAMP) and the source code shall be provided to the Board with proper documentation.
- 4.The software is proposed to be implemented on Board's own web Server. However, cost of implementation on a different web server shall be quoted separately and, for which, requirement of Server space and data traffic may be assessed during system study.
- 5.The developed Software shall be under warranty for a period of 6 months from date of implementation.
- 6.Deliverables shall include source code, system documentation and user manual.
- 7.Proposal shall include
 - ⌘ Scope of work
 - ⌘ Requirements and specifications of Hardware, Software (OS/RDBMS etc) and networking
 - ⌘ Cost of software development
 - ⌘ Cost of implementation on Board's existing Web Server (LAMP)
 - ⌘ Cost of configuring LAMP on a new web server - Optional
 - ⌘ Cost of implementation on an external web server - Optional
 - Cost of Web Server Space per year

- Cost of data traffic (specify limit)
 - Data base maintenance/support per year
 - Any other cost
 - ✍ Annual support charges for the web enabled application
 - ✍ Validity of quotation
 - ✍ Payment terms
 - ✍ Time required for software development and implementation
 - ✍ Details of similar projects executed
 - ✍ Details of existing customers and their contact nos.
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ANNEXURE-III SAMPLING NOTIFICATION AND SAMPLING REPORT.

SAMPLING REPORT

**DETAILS OF PROPOSED EXPORT OF CHILLI & PRODUCTS
CONTAINING CHILLI & TURMERIC POWDER (CIRCULAR
NO.MD/CHI/01/03 DATED 9-10-2003)**

Notification No :.....
.....

Date :

1.	Name & Address of the Exporter (with Phone & Fax No.)		
2.	Registration No.		
3.	Name & address of the Processor, if different from the exporter	Tel. No. : Fax No. :	
4.	Details of product(s) notified		
	Products	Quantity (MT)	Value (FOB) Rs./Kg.
5.	Packing Description		
6.	Address of the place where sampling is to be done		
7.	Lot No. & Shipping Marks		
8.	Container No. & Size		
9.	Central Excise/Customs Seal No.		
10.	Invoice No. & Date		

11.	Port of Shipment	
12.	Port of Country of discharge	
13.	Sampling Date & Time	
14.	Date of Stuffing & Time	
15.	No. of Samples & quantity drawn	
16.	Clearing Agent's Name Tel No.	
	Signature : Representative of Sampling Agency	

DETAILS OF PROPOSED EXPORT OF CHILLI& PRODUCTS CONTAINING
CHILLI& TURMERIC POWDER(CIRCULAR NO.MD/CHI/01/03 DT:09.10.2003)

NOTIFICATION NO.....

Date:.....

1	Name&Address of Exporter (with Phone&Fax No)			
2	Registration No.			
3	Name & Address of the processor,if different from the exporter		Tel.No.....Fax No.....	
4	Details of products(s) notified		Please attach additional sheets if required	
	Product(s)		Quantity(MT)	Value(FOB)Rs/Kg
5	Test Required		Charges	
			Reduced rate (below 5 MT)(Rs)	Full rate (5MT & above)(Rs)
	1	Aflatoxin	562.00	1685.00
	2	Sudan	843.00	2247.00
	3	Parared	N.A.	843.00
	4	Salmonella	N.A.	472.00
	5	Yeast & Mould(Microbiological)	N.A.	247.00
	6	Capsaicin	N.A.	393.00
	7	Others if any	-	-
6	Payment Details:			
	Cheque No. & Date			
	Amount			
7	Address of the place where sampling/stuffing is to be done			
8	Packing Description/Lot			

	No.&Shipping Marks	
9	Invoice No./Date &Port of Shipment	
10	Port & Country of Discharge	
11	Sampling Date & Time	
12	Date of Stuffing & Time/ Container No.	
13	Clearing Agent's Name, Address&Tel.No.	
	Signature:	
	Representative of Sampling Agency	

*Inclusive of Service Tax & Edn. Cess

ANNEXURE IV

AXIS BANK LTD.,

To be filled up by Client/Client's Representatives				CASH MANAGEMENT SERVICES				SLIP NO. 1300001	
				DEPOSIT SLIP FOR LOCAL CHEQUES					
Pick up Location & Centre : Client Branch Office Name: Client's Branch Office Code:				Client Name: Client Code:				Date of Deposit: Bank & Branch Where Deposited	
Sl. No.	Cheque No.	Cheque Date	Drawee Bank, Branch	Drawee Location	Cheque Amount (Rs.)	Ps.	Drawer	Exporter Name	Sample Code
1.									
2.									
3.									
4.									

Amount in words:

Signature of Client/ Client's Representative:		Courier's/Co-ordinator's Acknowledgement		Bank's/Correspondent Bank's Acknowledgement	
FOR USE AT CCPH/OPERATING BRANCH ONLY DATE:		ENTERED BY		VERIFIED BY	
				(Bank's Seal with Date)	

ANNEXURE IV Continued

AXIS BANK LTD.,

To be filled up by Client/Client's Representatives				CASH MANAGEMENT SERVICES				SLIP NO. 1300001	
				DEPOSIT SLIP FOR OUTSTATION CHEQUES					
Pick up Location & Centre : Client Branch Office Name: Client's Branch Office Code:				Client Name: Client Code:				Date of Deposit: Bank & Branch Where Deposited	
Sl. No.	Cheque No.	Cheque Date	Drawee Bank, Branch	Drawee Location	Cheque Amount (Rs.)	Ps.	Drawer	Exporter Name	Sample Code
1.									
2.									
3.									
4.									

Amount in words:

Signature of Client/ Client's Representative:		Courier's/Co-ordinator's Acknowledgement		Bank's/Correspondent Bank's Acknowledgement	
FOR USE AT CCPH/OPERATING BRANCH ONLY DATE:		ENTERED BY	VERIFIED BY		
				(Bank's Seal with Date)	

ANNEXURE V

INTIMATION FOR REMOVAL OF SEAL AND CONTAINER STUFFING

Date:

To,
Spices Board/Regional Office.

1.	Customer Reference No.			
2.	Name & Address of the Exporter			
3.	Date of sampling/stack sealing			
4.	Sample Code/Application No. & Date of analytical report			
5.	Date & time of container stuffing			
6.	Address off pre-shipment sampling/stack sealing/stuffing point.			
7.	Details of items to be stuffed into the container (Chilli/Products containing chilli)	Name of item	Qty (MT)	FOB Value (Rs/Kg.)
8.	Lot No. & Shipping Marks			
9.	Packing description (Consumer packing/bulk packing size)			
10.	Port of shipment			
11.	Port & Country of destination			
12.	Invoice No. & Date.			

Signature
Name & designation

ANNEXURE VI

CERTIFICATE (stuffing)

Certified that samples have been drawn by a designated agency from the below mentioned consignment of Chillies/Chilli Products in compliance with the Circular Nb:MD/CHI/01/2003 dated 9.9.2004, issued under the provisions of Spices Board [Registration of Exporters] Amendment Regulations, 2004. It is further certified that the consignment has been **stuffed and sealed** in the presence of the functionary of the designated agency.

1	Name of the Exporter	
2	Address	
3	Registration No:	
4	I.E.Code No:	
5	Details of Products Sampled:	Product Quantity [MT]
6	Packing Description	
7	Place of Stuffing	
8	Date of Stuffing	
9	Invoice No:	
10	Date	
11	Lot No:	
12	Shipping Marks	
13	Container No:	
14	Port of Shipment	
15	Port and Country of Discharge	
16	Sampling Date	
17	Name of the Spices Board Supervisor/Sampler	

Place:
Date :

Signature of the Authorised
Officer/Agency
Name:
Designation:
[Stamp]

ANNEXURE VII

CONTAINER STUFFING SUPERVISION REPORT

Certified that we have supervised stuffing of consignment into the container for export as detailed below :

Sample Code/Customer Ref. No.

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1.	Name of the Exporter		
2.	Registration No.		
	Name of Products	Qty. (MT)	FOB Value (Rs./Kg)
1			
2			
3			
4			
5			
6			
	Total		
3.	Analytical Report No. & Date		
4.	Place of Stuffing		
5.	Date & Time of Stuffing		
6.	Container No. & Size		
7.	Customs Seal Number		
8.	Invoice No. & Date		
9.	Port of Shipment		
10.	Port & Country of Destination		
11.	Name of Shipping Agent		
12.	Name of Supervisor		

Received the Analytical Report

Signature :

