

Compliance Report on implementation of Guidelines on suo motu disclosure under Section 4 of the RTI Act 2005

	Subject	Position of compliance as on date
1.1	Information related to procurement	Adhered to
1.2	Public Private Partnership	No Public Private Partnership with the Board
1.3	Transfer Policy and transfer orders	a) Provided in Board's Manual of General Procedure in page No.67 Section 2.58 which is available in the Board's web site viz., http://spicesboard.in/employee/manualDownload/gpver1.pdf b) Transfer Orders : http://spicesboard.in/promotionDetails.php
1.4	RTI Applications	Details of RTI applications are provided in web site. Link : http://indianspices.com/pdf/RTI%20Details.pdf - Search facility is being developed
1.5	CAG & PAC Paras	Provided in website : http://indianspices.com/pdf/RTI%20Details.pdf
1.6	Citizen Charter	Provided in web site at http://indianspices.com/pdf/citizen_new.pdf . http://indianspices.com/pdf/AUDIT%20REPORT%202012-13.pdf
1.7	Discretionary & Non-discretionary grants	Provided in website : http://indianspices.com/pdf/RTI%20Details.pdf

1.81	Public Authorities may proactively disclose the details of foreign and domestic official tours undertaken by the Minister(s) and officials of the rank of Joint Secretary to the Government of India and above and Heads of Departments, since 1 st January, 2012.	
1.82	Information to be disclosed proactively may contain nature of the official tour, places visited, the period, number of people included in the official delegation and total cost of such travel undertaken. Exemptions under Section 8 of the RTI Act, 2005 may be kept in view while disclosing the information. These instructions would not apply to security and intelligence organisations under the second schedule of the RTI Act, 2005 and CVOs of public authorities.	
2	Guidelines for digital publication of proactive disclosure under Section 4	Provided in RTI Page of website : http://www.indianspices.com/pdf/file%20names.pdf
3	Guidelines for certain clauses of section 4(1)(b) to make disclosure more effective	Provided in RTI Page of website : http://www.indianspices.com/html/ria_iii.html
4	Compliance with provisions of suo motu (proactive) disclosure under the RTI Act	
4.1	Each Ministry/Public Authority shall ensure that these guidelines are fully operationalized within a period of 6 months from the date of their issue	Adhered to

4.2	Proactive disclosure as per these guidelines would require collating a large quantum of information and digitizing it. For this purpose, Ministries/Public Authorities may engage consultants or outsource such work to expeditiously comply with these guidelines. For this purpose, the plan/non-plan funds of that	Adhered to
4.3	The Action Taken Report on the compliance of these guidelines should be sent, alongwith the URL link, to the DoPT and Central Information Commission soon after the expiry of the initial period of 6 months.	Adhered to
4.4	Each Ministry/ Public Authority should get its proactive disclosure package audited by third party every year. The audit should cover compliance with the proactive disclosure guidelines as well as adequacy of the items included in the package. The audit should examine whether there are any other types of information which could be proactively disclosed. Such audit should be done annually and should be communicated to the Central Information Commission annually 'through publication on their own websites. All Public Authorities should proactively disclose the names of the third party auditors on their website. For carrying out third party audit through outside consultants also, Ministries/Public Authorities should utilize their plan/non-plan funds.	Will be complied

4.5	The Central Information Commission should examine the third-party audit reports for each Ministry/Public Authority and offer advice/recommendations to the concerned ministries/ Public Authorities.	
4.6	Central information Commission should carry out sample audit of few of the Ministries/ Public Authorities each year with regard to adequacy of items included as well as compliance of the Ministry/Public Authority with these guidelines.	
4.7	Compliance with the proactive disclosure guidelines, its audit by third party and its communication to the Central Information Commission should be included as RFD target.	Will be complied
5	Nodal Officer	complied & the details provided the website : http://indianspices.com/html/ria_xvi.html
6	A chapter shall be included in the Annual Report for the period 2013-14.	Will be included