

**Corrigendum**  
**To**  
**Notice Inviting Tender**

**26<sup>th</sup> Dec, 2022**

In continuation to the Notice Inviting Tender hosted in the website on 14<sup>th</sup> December 2022 for engaging the Event Management Services for World Spice Congress, The following changes to the respective portion of the base document has been notified herewith. All other portion of the base document stands same.

**Sl. No 6.**

**1. Brief Selection Procedure**

The selection of the bidder will be undertaken on a two-bid selection process with Quality and Cost Based System (QCBS) by the Facilitation Committee of WSC 2023. The Committee will open Envelope-I containing the Demand Draft of the EMD amount of Rs.50,000/- or the document submitted by the applicant claiming the exemption of EMD. If the required EMD is not submitted/ not submitted the relevant document to exempt the EMD, such tenders will not be considered for further procedure.

The Envelope-II of the bidders who had submitted the required EMD amount/exemption documents will be opened and the committee will evaluate the suggestions/designs submitted by the bidders. If required, the committee will be call for a presentation by the concerned bidders. The presentation should be on points and limited to 5-10 minutes. The committee will evaluate the details submitted/ presentation and provide weightage score in the following manner:

Sl No	Area	Marks
1	Experience of Successfully organizing 3 (three) Conference/ Exhibition/ Congress/ Convention within last Five (03) Years.	25

	(10 mark for 3 events and 5 mark each for additional event with max 25 marks)	
	Experience of Successfully organizing international event within last five (05) Years.  (10 marks for 1 event and 5 marks each for additional event with maximum 20)	20
	Suggestions for making the show more attractive/designs proposed for main entrance and auditorium area	25
	Conference/ Exhibition/ Congress/ Convention Work undertaken in CIDCO Exhibition and Convention centre  (5 marks for 1 event and 5 marks each for additional event with maximum 10 marks)	10
	Turn over (Up to Rs.200.00 Lakhs – 10 Marks, between Rs.200.00 Lakhs and Rs.4.00 Cr – 15 marks, Above Rs.4.00 Cr – 20 Marks)	20
	Total	100

The weightage for the technical factors will be 70% and that for the financial bid will be 30%. On evaluation of the presentation and supporting documents, the weightage will be assigned to all the firms. The vendors who secure minimum 50% weightage in evaluation/presentations on the technical factors will be short listed and only their financial bids shall then be qualified for opening. More preciously, the Bidder who secure minimum 50% marks (50 out of 100 marks) in technical evaluation will only be short listed and only their financial bids shall then be opened.

SI No. 10

SI No	Description	Date	Remarks
1	Release of Notice Inviting Tenders	12/12/2022	
2	Conduct of Pre-Bid meeting	26/12/2022	Closed
3	Last Date of submission of the Bid documents.	05/01/2023	This is Extended

		2.00 pm	date
4	Date of Opening the Technical Bid	05/01/2023 3.00 pm	This is Extended date
5	Presentation by Bidder (Online) Separate time slot will be given to each bidders who submitted the bid in the prescribed manner.	06/01/2023	This is Extended date
6	Opening of financial bid	12/01/2023 11 am	This is Extended date

Sl No 12

Terms and Conditions.

No 7: The last date for submitting the bid is 5.00 PM on 05.01.2023 2.00 pm

No 8: The Envelope-I will be opened by the Facilitation committee on 05.01.2023 at 3 pm in the presence of bidder's present, if any, at Spices Board, Kochi and the qualified bidders will be short listed.

No 9: Envelope-II of the qualified bidder will be opened on 05.01.2023 at 4.00 PM and the same will be evaluated by the committee. If required the bidder will be advised to make a presentation on 06.01.2023. Hence all the qualified bidders may get ready to make a presentation if required on the 06.01.2023.

No 10: The financial quote of the qualified bidder will be opened at 11.30 AM on 12.01.2023 in the presence of the bidder's present, if any, at Spices Board, Kochi.

(B N JHA)  
ORGANISING SECRETARY & DIRECTOR (MKTG)  
SPICES BOARD

“ Hindi version will follow”

Place: Kochi

Date: 26/12/2022, 2.0 pm